



HALDIA INSTITUTE OF TECHNOLOGY
(AN AUTONOMOUS INSTITUTION UNDER MAKAUT, WEST BENGAL)
ICARE COMPLEX, HIT, HALDIA, PURBA MEDINIPUR, WEST BENGAL 721657

Office of the Controller of Examinations

CIRCULAR

Ref.No.: HIT /CR/COE/HIT/09/03/2021

Date: 26.03.2021

Circular for Form Fill-up of Regular End Semester (odd) of MCA 1st. Semester Students'2020-21 under Autonomy

The undersigned is urgently inform to all concerned that the form fill-up under autonomy against end semester (odd) of MCA 1st. semester students'2020-21 will be as under:

1. Application form would be available in the student's login domain for all enrolled students of the odd semesters'2020-21 of MCA 1st. semester courses from hit.ucanapply.com
2. Students must submit the **examination fees** online from their **login domain**.
Examination Fees for each candidates: Regular: 2000/-
3. **Don't use RuPay card for online payment.**
4. **Do not send the examination fees to college bank account.**
5. On submission of the form online by the student, the said form will be available in the college admin login for confirmation by the college.
6. Verification of examination form will be made after clearing all the college dues. Students are advised to pay college dues through online mode to the following account **within 28.03.2021** positively:

College Account:

A/c. Holder: Haldia Institute of Technology

Bank Name: STATE BANK OF INDIA

Branch: IOC TOWNSHIP, HALDIA

A/c. No.: 32119478668

IFSC: SBIN0007089

After submission of the college fees students are advised to send an e-mail to the following address hit_examcell@hithaldia.ac.in mentioning the details as under:

Student's Name:

College ID No.:

Student's Mob. No.:

UTR/Transaction No./IMPS No./UPI No.:

Account Holder Name:

Date of Payment:

Amount:

7. Upon verification/ confirmation by the college, the students will be eligible to submit their examination fees @ Rs. 2000/- through online examination web portal.
8. After payment of the examination fee(s) student must download the form for future reference.
9. After submission of the examination fees admit card will be generated online in the student login.

10. Provision of submission of online examinations would be available for the students for whom admit card issued. The schedule of online examination would be notified separately by the Institute.

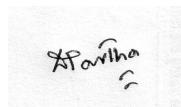
| Dates of different activities for End Semester (Odd) Examination 2020-21 for MCA 1st. Sem. Students | |
|---|---|
| 29/03/2021 | Date for confirmation/ verification by the Institute for eligibility of the students. |
| 30/03/2021 | Availability of examination forms for online submission of examination fees by the students for appearing in the Examination of Odd Semester 2020-21. |
| 31/03/2021 | Last date for online submission of the examination fees (up to 5.00 pm). |
| 02/04/2021 | Date for generation of Admit Card. |
| 03.04.2021 | Date for online Mock Test. |
| 05.04.2021 | Commencement of online Theory Examination. |

For any further information, students are advised to visit the notice section of the Institute's examination web portal or contact to respective mentor/HOD.

Sd/-
Prof. P.P.Das
Controller of Examinations.
HIT, Haldia.

Copy forwarded for information & necessary action to:

1. The Director, HIT
2. The Principal, HIT
3. All Deans, HIT
4. The Registrar, HIT
5. All HODs/TICs, HIT
6. All Members, Examination Committee, HIT
7. Dy. Controller of Examinations, HIT
8. The Finance Manager, HIT
9. The Manager, Administration, HIT
10. Office File


[Prof. P.P.Das]
Controller of Examinations.
HIT, Haldia.